



2020 Summer Camp Staff Application

for New Staff and Returning Staff (employed in 2018 or 2019)

Application Deadline - February 18, 2020

We appreciate your interest in Cazadero Performing Arts Camp. We are an equal opportunity employer. Applicants are considered for positions without regard to race, religion, sex, national origin, citizenship, age, disability or any other consideration made unlawful by applicable federal, state or local laws. Cazadero is a drug and alcohol-free camp.

- I am a: **New Staff Applicant** - please complete all 4 pages
 Returning Staff Applicant - please complete pages 1 and 2 only

CONTACT INFORMATION

Name: _____
Perm. Address: _____
City, State, Zip: _____
Home Phone: _____
Cell Phone: _____
E-mail: _____

Skype: _____
Current school and grade (if applicable): _____
Date of Birth (if under 18): _____
1st Position(s) Sought: _____
2nd Position(s) Sought: _____
Position held in 2019: _____
Position held in 2018: _____

MUSICAL ABILITIES

Major Instrument: _____ Minor Instrument(s): _____

Please list all musical activities in which you have participated in the past year including educational, professional and honor ensembles: _____

Describe your musical background (i.e. years of study, private teacher, performing groups you are a part of): _____

What musical activities can you lead? (i.e. sectionals, ensembles): _____

What elective classes can you teach? (i.e. chamber music, music theory, jazz improvisation): _____

RELATED WORK EXPERIENCE

Have you ever worked at or participated in a camp program? Please describe below:

Dates	Camp	Camp Director	Phone	Camper or Staff

Volunteer Experience: _____

Check the activities in which you have current certification. Please list date certificate expires:

- Lifeguard: _____ Standard First Aid: _____ CPR: _____

AVAILABILITY

Are you available to work Youth Camp (June 13--August 1) for the position you are seeking? Yes No

If no, please list when and explain why you would not be available (including rehearsal/performance commitments): _____

Kitchen, Utility, Health Officer, and Office Staff Positions: You will be interviewed by phone and contacted by the Camp Director and/or Head Chef. You do not need to interview on the dates below.

Music and Counseling Staff Positions: If you are applying for a music or counseling staff position that you have not previously held at Cazadero, you will be required to interview and audition for that position. Please save the following interview dates on your calendar: March 8, 21, 28, and 29. We will contact you to set up an interview time. Please indicate if you will be able to interview live or not:

- I will be available to interview and audition in Berkeley on one of the dates listed above.
- I will be out of the greater Bay Area on all of these dates and am requesting a Skype/phone interview.

Your interview is also an audition. Please bring your instrument, music, and be prepared to perform for the interview committee. Applicants interviewing over the phone will be required to submit a recorded audition prior to their interview. Applicants for both piano and percussion positions will be asked to submit a recorded audition in lieu of a live audition, prior to their interview as well. We accept CD, USB sticks, digital files, or links to online videos (ie. YouTube or Dropbox).

If hired, you will receive a Caz Staff polo shirt. Please indicate your preferred size:

- Small
- Medium
- Large
- Extra Large
- 2X

If hired and you plan to bring family members with you, a small charge for meals and a camp t-shirt will be made.

Have you ever been convicted of a felony? Yes No

If yes, please describe the circumstances: _____

Have you ever been involuntarily terminated or asked to resign from a position of employment? Yes No

If yes, please describe the circumstances: _____

ACKNOWLEDGEMENT

The facts set forth above are true and complete. I understand that if I am employed, falsification of this application including falsification by omission or supplying misleading information may result in discharge regardless of when such falsification is discovered. I authorize Cazadero Performing Arts Camp to investigate all information contained in this application. I authorize the prior employers to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from any and all liability for any damage or injury that may result from furnishing the same to Cazadero Performing Arts Camp.

If Cazadero Performing Arts Camp employs me, I agree to conform to the rules and regulations of Cazadero Performing Arts Camp. I understand and agree that, except for employment at-will status, my hours, working conditions, job assignment(s), and compensation rate(s) are subject to change by Cazadero Performing Arts Camp. I understand my employment can be terminated, with or without cause and with or without notice at any time at the option of Cazadero Performing Arts Camp or myself. Cazadero is a drug-free and alcohol-free camp. I understand that contact with minors under any form of intoxication will be grounds for immediate dismissal.

I understand that photographs may be taken during camp and staff activities. I authorize Cazadero Performing Arts Camp to use photographs of myself/my child for promotional materials.

Signature of Applicant: _____ Date: _____

If under the age of 18
Signature of Parent/Guardian: _____ Date: _____

Cazadero Performing Arts Camp will contact you after receiving your application.
You will be notified after April 15, 2020 of hiring decisions.

Please return completed application to:

Cazadero Performing Arts Camp
P.O. Box 7908, Berkeley, CA 94707

Fax: 510-527-2790 * Phone: 510-527-7500 * Email: execdir@cazadero.org

EDUCATION

High School:	School	Grade Completed (as of June 2020)	Date Graduated (or expected)
1.	_____	_____	_____
2.	_____	_____	_____

University/College:	School	Major and/or Degree	Date Graduated (or expected)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

EMPLOYMENT HISTORY (List all employment. Attach separate sheet or resume if necessary).

1.	_____	_____	_____	_____
	Dates	Employer	Nature of Work	Supervisor
	_____	_____	_____	_____
	Address	_____	Phone #	Reason for Leaving
2.	_____	_____	_____	_____
	Dates	Employer	Nature of Work	Supervisor
	_____	_____	_____	_____
	Address	_____	Phone #	Reason for Leaving
3.	_____	_____	_____	_____
	Dates	Employer	Nature of Work	Supervisor
	_____	_____	_____	_____
	Address	_____	Phone #	Reason for Leaving
4.	_____	_____	_____	_____
	Dates	Employer	Nature of Work	Supervisor
	_____	_____	_____	_____
	Address	_____	Phone #	Reason for Leaving

Do you hold a valid driver's license? Yes No State and #: _____

Do you have any specialized licenses? Yes No License type: _____

Will you bring a car to camp? Yes No Insurance (carrier and number): _____

Have you ever used any other name(s) that is (are) necessary for us to know in order to verify your employment or educational record? Yes No

If yes, please list: _____

REFERENCES

(List persons other than relatives who have knowledge of your character, experience and ability).

Name	Phone #	Address	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PURPOSE

What contribution will you bring to this summer camp? _____

How does a well-run performing arts camp contribute to youth? _____

BIOGRAPHICAL SKETCH

Please write a brief biographical sketch, summarizing your experience in music, camping and any other fields which might have a bearing on the position(s) for which you are applying.

RELATED ABILITIES

Do you have any other skill areas in addition to music that you can teach, assist in teaching, or are competent in (dance, sports, drama, nature, outdoor activities, arts and crafts, etc.)? _____

Check any areas in which you are proficient:

- Plumbing
- Carpentry
- Electrical
- Maintenance
- Office management
- Word processing