



**Cazadero Performing Arts Camp
(CazPAC)
COVID-19 Safety Program
(CSP)**

Revised 5/15/2022

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Introduction

Purpose

This COVID-19 Safety Program (CSP) has been developed to provide employees, campers and families of Cazadero Performing Arts Camp (CazPAC) with a summary of CazPAC's plans to create a healthy and safe environment. By implementing the measures outlined in this plan, we hope to control exposures to the SARS-CoV-2 virus that may occur in our camp. Note: This document is intended to supplement other CazPAC policies that may apply in certain situations or circumstances, including information that will be provided to employees concerning COVID-related benefits available.

Cazadero may amend this policy to conform to changes in applicable Federal, State or local statutes or regulations, regulatory agency directives or Executive Orders as well as CDC and OSHA recommendations and guidelines. The information presented in this document is current as of the date of the document, is based on the best information available to CazPAC, and is meant to cover as many scenarios as possible. Not all scenarios can be anticipated and the Executive Director and Music Camp Director in consult with public health officers, regulatory agencies, and informal medical advisors may adjust this policy as needed to protect the health and safety of our staff and campers during this pandemic. Notice of changes will be given as soon as practicable.

Authority and Responsibility

Emily Wainacht, Executive Director, along with Carolyn Niehaus, Music Camp Director, have overall authority and responsibility for implementing the provisions of this CSP at our campsite. In addition, Health Officers will serve as COVID Safety Officers and all music staff and supervisors are responsible for implementing and maintaining the CSP in their assigned areas and for ensuring people receive answers to questions about the camp programs in a language they understand. All CazPAC employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe camp environment.

Vaccination and Testing Policy

By the date of their arrival at camp, all summer camp participants, including staff, volunteers, and campers, shall be up to date with their COVID-19 vaccines, unless the participant has a documented medical or personal exemption. Read on for more details:

- *All summer camp staff and campers* must have a negative COVID-19 test result (test can be PCR, witnessed antigen, or a self-administered antigen test) and be able to provide proof of their test result. Tests must be administered 48 hours or less prior to arrival at camp. Without this test result, CazPAC will administer an antigen test upon arrival.
- *Vaccinated participants* must provide proof of up to date vaccination. A participant is up to date if they have received all recommended COVID-19 vaccines including any booster dose(s) when eligible. <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/stay-up-to-date.html>
- *Participants who are unvaccinated or are not up to date* with their COVID-19 vaccinations will need to provide documentation of medical exemption or a signed statement explaining their personal exemption. Additionally, these participants shall be required to limit interactions with

larger groups for 10 days prior to their arrival at camp and during any time spent offsite (ie. staff's days off), especially indoors, and especially if anyone in those larger groups may be unvaccinated. Finally, these participants will be required to test once-per-week while at camp.

Screening testing will be done once weekly three days after arrival at camp and weekly thereafter. Participants who are up to date with their vaccinations are not required to participate in routine screening testing, but testing may be required in the case of individuals showing symptoms or in close contact with COVID-19 cases.

Rental and weekend programs will work in advance with the Executive Director to arrange a similarly strong vaccination and testing policy, according to the needs of their particular school district and program.

Due to the highly transmissible nature of Covid-19, and because many individuals may develop side effects after receiving a vaccine (including but not limited to fever, cough, body aches, nausea, headache, etc.), if a camper or staff member has any symptoms after recently receiving a vaccine, they will be required to stay home until the criteria to return to camp are met. Side effects after vaccination generally last 1-3 days. We recommend NOT receiving a dose of vaccine in the 7 days prior to arriving to camp.

Reporting Symptoms and/or Exposure

All employees and campers are required to self-report any COVID-19 symptoms they experience while at camp or in the 72 hours before coming to camp. (see the list of symptoms below). In addition, they must report any known exposure to a COVID-19 case during 10 days before arriving to camp. Any participant, regardless of vaccination status, who is exposed to a COVID-19 case must test on day 3-5 after last exposure (In the case of a confirmed diagnosis of COVID-19, see Exclusion of COVID-19 Cases). Besides the testing requirement, the exposed individual may attend camp after exposure to a case so long as they remain asymptomatic. Symptoms and exposures will be included in our mandatory screening. (see Testing, Screening, and Quarantine)

If the camper or employee is offsite, reports may be submitted via email to execdir@cazadero.org. If onsite, reports must be submitted immediately to the health officer on duty. Upon notification of symptoms and/or exposure, the individual will be isolated and tested. Do not wait for a confirmed case to report symptoms. (see section: When Someone Gets Sick) CazPAC will follow-up about any reported symptoms and establish the conditions for isolation and/or returning to camp.

Common symptoms of COVID-19 include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache/stomachache/nausea
- New loss of taste or smell
- Sore throat

- Congestion or runny nose
- Multiple episodes of vomiting or diarrhea

Stay Home When Sick

CazPAC requires staff and campers to stay home when they are sick. Because not every contagious illness is accompanied by a fever, persons who suspect or confirm they are ill should stay home until the below criteria to return to camp are met.

Staff members and campers are encouraged to report illness and absence as soon as possible to help ensure adequate coverage of duties and to minimize spread. All staff members earn paid sick leave and are free to use sick leave without penalty of repercussion for missed time.

Criteria to Return to Camp after Illness

CRITERIA FOR RETURN WITH NO COVID-19 DIAGNOSIS

Sick persons are not permitted to return to camp until:

- They provide proof of a negative COVID-19 test result, either antigen or PCR. Tests must be administered 48 hours or less prior to arrival at camp and results must be available for review before arrival on-site. If not tested, they should continue isolating for 10 days after the symptom onset.; AND
- They are free from fever for at least 24 hours. A fever is considered a temperature of 100 degrees Fahrenheit or 37.8 degrees Celsius or higher. The temperature should be measured without the use of fever-reducing medicines (medicines that contain ibuprofen or acetaminophen); AND
- Symptoms are improving (loss of taste and smell may persist for weeks to months after COVID and continued loss of taste and smell is not a reason to exclude from CazPAC as long as the above two criteria are met).

Employees who test positive for COVID-19 are expected to remain off site until they meet the criteria to return to camp as outlined below. CazPAC maintains a back-up staffing plan to cover sick staff.

Campers who need to miss any part of their session due to symptoms of illness will need to reschedule to a different session if possible, due to the nature of our programmatic design. In other words, if the health officer determines that a camper's symptoms are such that they need to leave camp, the camper cannot come back to the same session even if they test negative and meet other criteria to return.

In the case of a confirmed diagnosis of COVID-19, see Exclusion of COVID-19 Cases. Persons diagnosed with COVID-19 may exhibit symptoms or may show no detectable symptoms. The criteria for return differ depending on the circumstances.

CRITERIA FOR RETURN AFTER TEST-BASED COVID-19

Required actions for persons who test positive for COVID-19 regardless of vaccination status, previous infection, or lack of symptoms:

- Stay home for at least 5 days after start of symptoms (or after date of first positive test if no symptoms).
- Return to camp will be considered after Day 5 of isolation if symptoms are not present or are resolving and an antigen test on Day 5 or later tests negative.
- If unable to test, choosing not to test, or testing positive on Day 5 (or later), return to camp will be considered after Day 10 of isolation if fever-free for 24 hours without the use of fever-reducing medications.
- If fever is present, isolation should be continued until 24 hours after fever resolves.
- If symptoms, other than fever, are not resolving, continue to isolate until symptoms are resolving or until after Day 10.
- If return to camp is permitted, individual must wear a mask around other for a total of 10 days after start of symptoms (or after date of first positive test if no symptoms).

Systems for Communicating and Notifications

CazPAC will track and document incidents of possible exposure and notify local health officials, staff and families of any positive case of COVID-19 while maintaining confidentiality, as required under state and federal law related to privacy.

CazPAC is in communication with local authorities about all COVID-related developments, and maintains a comprehensive COVID-19 communications plan to provide clear and timely internal and external communication with the CazPAC organization, staff, campers, parents/guardians, and our greater community.

Email Updates

Non-emergency updates will be included in regularly scheduled email notifications. Additional emails will be sent as needed.

Website

CazPAC maintains a centralized collection of COVID-19 announcements and resources on its website at www.cazadero.org/covid-19-information/.

Social Media

CazPAC will not post announcements regarding Covid on Facebook and Instagram, but will utilize social media communications for general camp information and announcements.

Training and Instruction

CazPAC will take the following steps before reopening to ensure that staff, campers, and families are familiar with and ready to comply with the camp policies outlined in this handbook:

- Send all staff, campers, and families a copy of the Caz CSP and require that they agree to abide by it.
- Host mandatory COVID Safety training session for all staff on Sunday, June 19th, allowing for Q&A. Time TBD.

- Host a Zoom orientation session for camper families on May 19 at 7pm, allowing for Q&A, and post a recording of the orientation on the CazPAC website.
- Ensure that Music instructors, Counselors and Support Staff reinforce the expectations throughout camp.
- Rotate counselors and staff to regularly supervise camp areas to remind staff and campers of expectations as needed.

Health and Safety

Physical Distancing

Where possible, we maximize physical distancing at all times in our camp. Campers and staff will be required to physically distance indoors and during activities including rehearsal, meals, and while sleeping.

Face Coverings

All adults and children ages 2 and older are strongly encouraged to wear face coverings (or masks) that meet California Department of Public Health (CDPH) requirements while indoors on CazPAC property, unless they fall within one of the exceptions described below. This applies to all staff, conductors, campers, visitors, and vendors on CazPAC property and includes drop-off, concerts, and pick-up times.

Campers and families are required to bring their own masks sufficient for the duration of camp (see Camper Handbook Packing List for current recommendation). Disposable masks are available for campers as a backup measure.

Face masks must meet CDPH requirements and should:

- Cover your nose and mouth
- Not have an exhalation valve

CDPH requirements for masks are available [here](#).

Face shields are permissible as a substitute for cloth face masks for employees and campers who are unable to wear masks due to documented medical or developmental conditions. Face shields should be worn with cloth drape across the bottom and secured (i.e., tucked into shirt, tied around back of neck).

The following are exceptions to the use of face coverings on CazPAC property:

- When an individual is alone in a closed office or room.
- While sleeping, provided individuals are spaced as much as possible.
- While actively eating or drinking onsite, provided physical distance is maximized as much as possible. Eating and drinking will occur outside as much as possible.
- While showering onsite, provided individuals are at least six feet apart and either outdoors or, if indoors, outside air supply to the area has been maximized to the extent possible.
- Individuals who cannot wear face coverings due to a documented medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired

person when the ability to see the mouth is essential for communication. A physician's note must be provided at least 7 days before arrival at camp. Alternatives will be considered on a case-by-case basis.

Woodwind and brass musicians will not be required to wear instrument covers or musicians masks unless playing indoors which will be avoided to the extent possible.

Ventilation

Rehearsals and elective classes are held outside when possible (see Physical Distancing section). For indoors spaces, CazPAC will follow CDPH Guidance on Ventilation, Filtration, and Air Quality in Indoor Environments, including open windows and doors when possible, use fans to increase the effectiveness of open windows, and decrease occupancy in areas where outdoor ventilation cannot be increased. Masks will be required indoors (see Face Coverings section).

Cleaning and Disinfection

Daily Cleaning Schedule

CazPAC's Utility and Kitchen Crews thoroughly clean buildings each morning and night, and spot clean as needed.

Frequently-Touched Surfaces

CazPAC staff regularly cleans all frequently touched surfaces and objects. This includes bathroom surfaces, door knobs, light switches, shared equipment, etc.

Restrooms

Restrooms are thoroughly cleaned by CazPAC Utility Crew staff twice daily.

Disinfection in Case of Known Exposure

CazPAC cleans areas, materials, and equipment used by a COVID-19 case during the high-risk exposure period, and disinfects if the area, material, or equipment is indoors.

EPA-approved Cleaning substances

CazPAC uses disinfectants that meet the US Environmental Protection Agency's criteria for use against SARS-CoV-2, the virus that causes COVID-19.

Limiting Sharing

Personal Belongings

Staff and campers are expected to keep their personal belongings to themselves, and store them in designated storage areas. Personal Protective Equipment such as masks and face shields, must not be shared.

Shared Equipment

Items that staff and campers come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, CazPAC staff and campers are asked to clean the items regularly with cleaning products as provided.

Hand Sanitizing

All staff and campers are strongly encouraged to wash their hands frequently with soap and water, scrubbing for at least 20 seconds.

Handwashing breaks are built into the daily schedule, providing time for campers and employees to wash their hands throughout the day. Hands should also be washed before and after eating, drinking, break times, and after touching your face or using the restroom.

Hand sanitizer is available in every work/activity space. Campers and staff are strongly encouraged to sanitize their hands before entering any building, and again upon exiting.

Screening, Monitoring, and Pre-Arrival Travel

Screening

All participants are required to complete a screening questionnaire within 24 hours of arrival at camp (or boarding camp transportation), including questions regarding COVID-19 symptoms, known close contact with a confirmed COVID case, and results of the mandatory pre-camp COVID test. The questionnaire must be provided to the person responsible for check-in, whether in Berkeley or at camp.

Symptom Monitoring

CazPAC staff will monitor campers throughout the day for signs of illness. If a camper is exhibiting symptoms of COVID-19, the camper will be isolated, and staff will notify the parent or guardian and ask them to bring the camper home. Likewise, employees exhibiting symptoms will be isolated until they can leave camp. (see When Someone Gets Sick)

Pre-Arrival Travel

All campers, employees, visitors, and those in their households should follow CDC's [guidance for travelers](#) in the 10 days before camp arrival to reduce exposure to COVID-19. Campers and employees who are not up to date with their vaccines who travel are required to self-quarantine for 5 days before coming to camp. State and local guidelines may include self-quarantining at home and monitoring of symptoms for a period of time, depending on the travel destination, method of travel, and the vaccination status of the group of people traveling.

For pre-arrival quarantine details for participants who are not up to date with their vaccines, see [Vaccination and Testing Policy](#).

When Someone Gets Sick

CazPAC takes seriously ensuring the health of our staff and campers. We require sick persons to remain home until well as outlined above.

All staff members are trained to identify COVID-19 symptoms and initiate isolation procedures. All staff, campers and visitors are informed of the need to self-identify and initiate isolation procedures if symptoms are present.

Isolating Symptomatic Individuals

If a person displays or reports symptoms of COVID-19 while on site, they are isolated and tested. Campers are kept under adult supervision (health officers) until either (1) it is determined that they can return to regular camp activities or (2) they leave in the care of a responsible adult. Symptomatic individuals may be grouped with other symptomatic individuals while maintaining 6 feet of social distancing and mask wearing until they leave camp. Isolation will occur on outdoor decks at a safe distance from areas of camp with non-symptomatic individuals, with restrooms available that will only be used by isolated individuals.

Following-up with Symptomatic Individuals

After a person with COVID-19 symptoms leaves camp, CazPAC follows up within 24 hours and remains in regular contact until diagnosis is denied or confirmed.

Notifying Concerned Parties of Confirmed COVID-19 Cases

Once a case of COVID-19 has been confirmed for an individual who was on CazPAC property CazPAC will proceed with haste to identify the exposed group(s) that are impacted, establish the quarantine period. CazPAC will promptly notify the following public health agencies of a positive test result:

- City of Berkeley Public Health Division
- Sonoma County Department of Public Health

CazPAC will also promptly notify the following members of our community:

- All CazPAC employees who were at Camp during the same period as the individual with a confirmed case of COVID-19;
- All CazPAC families with campers who were at Camp during the same period the individual with a confirmed case of COVID-19;
- All CazPAC families with campers scheduled to arrive at the next week's camp

Exclusion of COVID-19 Cases

Where we have a COVID-19 case in our camp, we will limit transmission by:

- Ensuring that campers or staff who are determined to have COVID-19 are excluded from CazPAC until our return-to-camp requirements are met:
- Identifying campers and staff who are considered to have had close contact (sharing the same indoor airspace for a cumulative total of 15 minutes or more over a 24-hour period) with

positive cases in our camp as determined through basic contact tracing methods. Identified individuals regardless of their vaccination status will be tested for COVID-19 3-5 days after last exposure, unless they had COVID-19 within the last 90 days. Identified individuals will also be required to wear a mask indoors. If the exposed student develops symptoms consistent with COVID-19, they will be excluded from Camp activities until our return-to-camp requirements are met.

- For example—a camper becomes symptomatic and subsequently has a confirmed positive Covid-19 test result. If it has been determined that an individual had close contact with the confirmed case during the infectious period, that closely exposed individual will be notified and tested after 3-5 days. They will not be isolated unless symptoms develop.
- Notifying parents of campers and staff under age 18 if their children are being isolated.
- Providing employees at the time of exclusion with information on available benefits and testing

Partial or Total Closure

CazPAC keeps informed on local and area-wide conditions that may indicate the need to close the camp for staff and camper safety and has developed plans for implementing closure. Depending on the circumstances, a confirmed case of COVID-19 onsite may trigger full or partial closure of camp. The Executive Director and Camp Director, in consultation with health officials and CazPAC staff, makes the determination and orders closure if necessary.

The Executive Director and Camp Director, in consultation with local authorities, orders closure based on circumstances including:

- State or local orders
- CazPAC concerns regarding local conditions
- CazPAC concerns regarding number of symptomatic individuals
- Confirmation of one or more positive cases of COVID 19 at camp

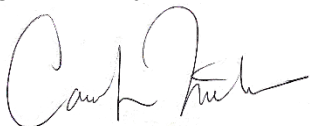
The Executive Director, in consultation with the Camp Director and local authorities, orders re-opening when it is deemed safe to do so.



5/15/2022

Signed: Emily Wainacht, Executive Director

Date



5/15/2022

Signed: Carolyn Niehaus, Music Camp Director

Date



5/15/2022

Signed: Bruce Lowry, Board President

Date