



# 2024 Summer Camp Staff Application

for New Staff and Returning Staff (hired in 2022 or 2023)

Please use our online application at: <https://www.tfaforms.com/5099877>

**Application Deadline: February 13, 2024**

We appreciate your interest in Cazadero Performing Arts Camp. We are an equal opportunity employer. Applicants are considered for positions without regard to race, religion, sex, national origin, citizenship, age, disability or any other consideration made unlawful by applicable federal, state or local laws. Cazadero is a drug and alcohol-free camp.

- I am a:
- New Staff Applicant** - please complete all 4 pages
  - Returning Staff Applicant** - please complete pages 1 and 2 only

## CONTACT INFORMATION

Name: \_\_\_\_\_  
 Pronouns: \_\_\_\_\_  
 Perm. Address: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 E-mail: \_\_\_\_\_

Current school and grade (if applicable): \_\_\_\_\_

Date of Birth (if under 18): \_\_\_\_\_  
 1st Position(s) Sought: \_\_\_\_\_  
 2nd Position(s) Sought: \_\_\_\_\_  
 Position held in 2023: \_\_\_\_\_  
 Position held in 2022: \_\_\_\_\_

## MUSICAL ABILITIES

Major Instrument: \_\_\_\_\_ Minor Instrument(s): \_\_\_\_\_

Please list all musical activities in which you have participated in the past year including educational, professional and honor ensembles: \_\_\_\_\_

Describe your musical background (i.e. years of study, private teacher, performing groups you are a part of): \_\_\_\_\_

What musical activities can you lead? (i.e. sectionals, ensembles): \_\_\_\_\_

What elective classes can you teach? (i.e. chamber music, music theory, jazz improvisation): \_\_\_\_\_

## RELATED WORK EXPERIENCE

Have you ever worked at or participated in a camp program (including Caz)? Please describe below:

Dates	Camp	Camp Director	Phone	Camper or Staff
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Volunteer Experience: \_\_\_\_\_

Check the activities in which you have current certification. Please list date certificate expires:

- Lifeguard: \_\_\_\_\_  Standard First Aid: \_\_\_\_\_  CPR: \_\_\_\_\_

**AVAILABILITY**

Are you available to work Youth Camp (June 15-August 3) for the position you are seeking?  Yes  No

If no, please list when and explain why you would not be available (including rehearsal/performance commitments): \_\_\_\_\_

**Kitchen, Utility, Health Officer, and Office Staff Positions:** You will be interviewed by phone and contacted by the Camp Director and/or Head Chef. You do not need to interview on the dates below.

**Music and Counseling Staff Positions:** If you are applying as a CIT or for a music staff position that you have not previously held at Cazadero, you will be required to interview and audition for that position. Interview dates are to be determined. We will contact you to set up an interview time. Please indicate if you will be able to interview live or not:

- I will be available to interview and audition in Berkeley.
- I will be out of the greater Bay Area and am requesting a Zoom interview.

**Your interview is also an audition.** Please bring your instrument, music, and be prepared to perform for the interview committee. Piano and percussion applicants and all applicants interviewing via Zoom will be required to submit a recorded audition prior to their interview. We accept CD, USB sticks, digital files, or videos uploaded to Google Drive, YouTube, or Dropbox.

If hired, you will receive a Caz Staff polo shirt. Please indicate your preferred size:

- Small
- Medium
- Large
- Extra Large
- 2X

Have you ever been convicted of a felony?  Yes  No

If yes, please describe the circumstances: \_\_\_\_\_

Have you ever been involuntarily terminated or asked to resign from a position of employment?  Yes  No

If yes, please describe the circumstances: \_\_\_\_\_

**ACKNOWLEDGEMENT**

The facts set forth above are true and complete. I understand that if I am employed, falsification of this application including falsification by omission or supplying misleading information may result in discharge regardless of when such falsification is discovered. I authorize Cazadero Performing Arts Camp to investigate all information contained in this application. I authorize the prior employers to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from any and all liability for any damage or injury that may result from furnishing the same to Cazadero Performing Arts Camp.

If Cazadero Performing Arts Camp employs me, I agree to conform to the rules and regulations of Cazadero Performing Arts Camp. I understand and agree that, except for employment at-will status, my hours, working conditions, job assignment(s), and compensation rate(s) are subject to change by Cazadero Performing Arts Camp. I understand my employment can be terminated, with or without cause and with or without notice at any time at the option of Cazadero Performing Arts Camp or myself. Cazadero is a drug-free and alcohol-free camp. I understand that contact with minors under any form of intoxication will be grounds for immediate dismissal.

I understand that photographs may be taken during camp and staff activities. I authorize Cazadero Performing Arts Camp to use photographs of myself/my child for promotional materials.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

If under the age of 18  
Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

If under the age of 18  
Parent/Guardian Name: \_\_\_\_\_ Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Cazadero Performing Arts Camp will contact you after receiving your application.  
You will be notified after April 15, 2024 of hiring decisions.

**Please return completed paper application to:**  
Cazadero Performing Arts Camp  
P.O. Box 7908, Berkeley, CA 94707  
Fax: 510-527-2790 \* Phone: 510-527-7500 \* Email: [execdir@cazadero.org](mailto:execdir@cazadero.org)

**EDUCATION**

High School: \_\_\_\_\_ School \_\_\_\_\_ Grade Completed (as of June 2024) \_\_\_\_\_ Date Graduated (or expected) \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

University/College: \_\_\_\_\_ School \_\_\_\_\_ Major and/or Degree \_\_\_\_\_ Date Graduated (or expected) \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

**EMPLOYMENT HISTORY** (List all employment. Attach separate sheet or resume if necessary).

1. \_\_\_\_\_  
 Dates Employer Nature of Work Supervisor

\_\_\_\_\_ Address Phone # Reason for Leaving

2. \_\_\_\_\_  
 Dates Employer Nature of Work Supervisor

\_\_\_\_\_ Address Phone # Reason for Leaving

3. \_\_\_\_\_  
 Dates Employer Nature of Work Supervisor

\_\_\_\_\_ Address Phone # Reason for Leaving

4. \_\_\_\_\_  
 Dates Employer Nature of Work Supervisor

\_\_\_\_\_ Address Phone # Reason for Leaving

Do you hold a valid driver's license?  Yes  No State and #: \_\_\_\_\_

Do you have any specialized licenses?  Yes  No License type: \_\_\_\_\_

Will you bring a car to camp?  Yes  No Insurance (carrier and number): \_\_\_\_\_

Have you ever used any other name(s) that is (are) necessary for us to know in order to verify your employment or educational record?  Yes  No

If yes, please list: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES**

(List persons other than relatives who have knowledge of your character, experience and ability).

Name	Phone #	Address	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**PURPOSE**

What contribution will you bring to this summer camp? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How does a well-run performing arts camp contribute to youth? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**BIOGRAPHICAL SKETCH**

Please write a brief biographical sketch, summarizing your experience in music, camping and any other fields which might have a bearing on the position(s) for which you are applying.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**RELATED ABILITIES**

Do you have any other skill areas in addition to music that you can teach, assist in teaching, or are competent in (dance, sports, drama, nature, outdoor activities, arts and crafts, etc.)? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Check any areas in which you are proficient:

- |                                      |  |  |
|--------------------------------------|--|--|
| <input type="checkbox"/> Plumbing    | <input type="checkbox"/> Carpentry         | <input type="checkbox"/> Electrical      |
| <input type="checkbox"/> Maintenance | <input type="checkbox"/> Office management | <input type="checkbox"/> Word processing |